Papers

Series Listing and Description

The “Papers” from the Truly Collection have been organized into Series and Sub-Series, and listed in a spreadsheet [Container List] that follows. The papers were mostly left in the same folders in which they came to the Archives. Folder titles are primarily the original folder and notebook titles. The collection consists of folders with papers, 3-ring binder notebooks, steno pads, planning calendars, bound books and reports, photos, and memorabilia. The paragraphs below describe each series. The indented paragraphs under each series describe the sub-series.

Series: Daily Logs – cartons 1-9
These are steno pad notebooks used by Truly for taking notes. They begin 2/21/85 and go to 4/19/97. Also in these cartons are to-do lists, monthly schedule calendars, and expense reports in green file folders organized annually. The last carton in this category contains Cindy Robinson’s (executive assistant at NASA) schedule books, 1986 – 1992. Each book covers 1 year.

Series: Before Challenger – carton 10
This series includes all of the papers before Truly was called back to NASA to manage the Challenger accident investigation.

Astronaut – carton 10
There is one folder from when Truly was an Astronaut, 1969 – 1983. It contains memos, correspondence and clippings.

Naval Space Command – carton 10
There are 3 notebooks (3-ring binders) and 4 folders from the Commander of Naval Space Command period, October, 1983 to February, 1986. They contain lists of officers, to-do lists, travel orders, correspondence, detachment orders to NASA, and materials from a class Truly participated in at the Kennedy School of Government at Harvard.

Series: NASA Administration – cartons 11-41
This series includes the materials from February 1986 to April 1992 when Truly was first the Associate Administrator for Space Flight and then the Administrator of NASA. He was sworn in as Administrator of NASA on July 1, 1989.

Outgoing Correspondence – cartons 11-17
These cartons contain green file folders, each with copies of outgoing correspondence for a month. They go from March, 1986 to March of 1992. They include many replies to invitations to speak at or attend seminars, award banquets, society meetings, etc. There are also many courteous replies to letters offering help with the Challenger investigation, advice on how to fix NASA, and inquiries about becoming an Astronaut.
Series: NASA Administration (continued)

**Special papers and Correspondence – carton 18**
This carton contains mostly correspondence to Truly from “important” people like Presidents, Vice-Presidents, Legislators, Astronauts, etc. Most have original signatures. The time period is 1986 to 1992.

**John Young – carton 19**
This carton contains memos issued to “distribution” by John Young who was The Chief Astronaut until April, 1987 and then became Special Assistant for Engineering Operations and Safety. They cover January, 1981 through July, 1992. Although this time period predates Truly’s administration at NASA, they were part of his NASA files and have been kept together.

**Congressional documents, statements, memos – carton 20**
This carton contains a copy of the National Aeronautics and Space Act of 1958, published hearing records before both congress and committees, and transcripts of statements made by Truly and others in Congressional Hearings. They cover 1986 – 1992. They are indicative of how much of Truly’s job involved working with congress.

**Travel – carton 21**
Although this carton contains empty file folders for ceremonial (as opposed to business or technical) meetings, they document the types of meetings that Truly attended from 1987 to 1991. Many required travel, but some were local. Also there is a folder summarizing all trips taken as NASA Administrator. This was compiled in response to a freedom of information request from reporters.

**Organizational Files – carton 22**
This carton contains folders for many of the personnel reporting to Truly when he was Administrator of NASA. Their code letters and names are the folder titles. The materials are biographies, organizational charts, presentations, memos, letters, etc. The materials cover 1988 – 1992.

**Organizational Notebooks – cartons 23-25**
These cartons contain notebooks for many of the personnel reporting to Truly when he was Administrator of NASA. Code letters or Center Initials and names are the notebook titles. The materials are presentations, memos, letters, etc. similar to the previous sub-series. There is no overlap between the Organizational files and the Organization Notebooks sub-series (i.e. there is not, for example, both a folder and a notebook for “Code E, Jenkins”). The time period is 1988 – 1992.

**Public Affairs Office (PAO) – cartons 26-28**
These cartons contain notebooks of press clippings of articles and editorials, and NASA press releases and announcements. There is also some risk assessment materials for the National Research Council done by PAO. The papers cover 1986 – 1990.
Series: NASA Administration (continued)

FCCSET (Federal Coordinating Council for Science, Engineering and Technology) – carton 29
This carton contains materials from FCCSET meetings from 1990 to 1992 in notebooks and folders.

SES (Senior Executive Service) Management – carton 30
This carton has materials for managing the executives that worked for Truly. It includes rankings, bonuses, awards, etc. from 1987 to 1992.

Astronaut Management – carton 31
This carton contains papers about Astronauts: Biographies, Selection, Flight Assignments, T-38 incidents, promotion policy, awards, etc. from 1988 to 1992.

NSC (National Space Council) – carton 32
The National Space Council, chaired by the Vice President, was the group that made space policy recommendations to the President. This carton contains folders with reports, memos, correspondence, NASA letters about the NSC, etc. The time period is from 1989 to 1992.

Challenger Accident Investigation – carton 33
This is a carton of files concerning the Challenger Accident Investigation. It includes information about the Astronauts, commemoration papers, administrator performance ratings, organization charts, hearing and commission presentations and reports, and recommendations. The time period is 1986 and 1987.

NASA/Monthly files – cartons 34-37
These are papers and incoming letters that were filed by the month except for a few exceptions. There is a file for almost every month from June, 1986 to March, 1992. These folders contain many invitation and response letters asking Truly to speak at or attend banquets, conferences, symposiums, award ceremonies, etc. There are papers from regular meetings such as Management Education Program (MEP), NASA Advisory Council (NAC), and Strategic Planning Council (SPC) in these files. Papers on each Shuttle flight are also here. There are papers about Honor Awards spread throughout. There were also four subject files among the monthly files. They were left as found. The subjects are studies or committee meetings.

Administration Subject files– cartons 38-40
These cartons contain miscellaneous subject folders from 1986 to 1992. They are in “rough” chronological order since some folders cover several years. The subjects are many, but have mostly to do with the business of running NASA, as opposed to outside public relations.

Speeches – carton 41
The carton contains folders with Truly speeches while NASA Administrator (5/89 – 3/92). Also there is one folder of other people’s speeches (including President Bush, Vice President Quayle, and Carl Sagan) from that same time period.
Series: **Bound Documents** – cartons 42-45

This series is bound books and reports published by various government agencies. They are mostly committee reports. They were organized into the following sub-series.

- **Challenger Accident** – carton 42-43
- **National Research Council reports (not concerning Challenger Accident)** - carton 43
- **NASA Reports (not concerning Challenger Accident)** – carton 43
- **White House – Reports from White House Committees** – carton 44
- **GAO (General Accounting Office) publications** – carton 44
- **Education – Reports on Education** – carton 44
- **Miscellaneous** – carton 44
- **Congressional Record** – carton 44
- **Public Papers of the Presidents [Ronald Reagan and George H. W. Bush]** – carton 45

Series: **After NASA** – cartons 46-50

This series includes materials documenting Truly’s resignation from NASA, and items from his career after that time. It includes papers through his time at Georgia Tech. There are no papers (except for speeches) in the collection from when Truly was the director of the National Renewable Energy Laboratory.

- **Leaving NASA** – carton 46
  This carton contains folders with papers documenting Truly’s resignation from NASA. The time period is most of 1992. There are personal letters and cards, RHT’s resignation letter and President Bush’s acceptance letter, newspaper clippings, a Senate resolution, and political papers.

- **Speeches** – cartons 47-48
  These cartons contain two notebooks and one folder of Truly speeches from 1992 to 2004.

- **Miscellaneous After NASA** – carton 49
  The folders in this carton are miscellaneous subjects accumulated from 1993 to 1997. They include papers from the position at Georgia Tech, but also papers about the space program, from professional Associations, from the Atlanta Olympics, and politics. There are no papers from the position at NREL.

Series: **Memorabilia** – carton 50

This carton contains paper weights, pins, patches, badges, and other memorabilia.

Series: **Photos** – carton 51


Series: **OV – Box 1 and Rolodex**

The items in OV Box 1 are mostly photos.