

DAYTON MEMORIAL LIBRARY (DML) FAQ's Pharmacy

What's in the library?

- Reference help (in person, by phone, by email, and 24x7 chat service) Ask Us
- o Circulation/Reserves/Interlibrary Loan check out books; pick up books
- Books to check out 3rd floor and some oversized books on the 4th floor
- Journals- most of our journals are online but we have some in print at the library; on the 2nd (main) floor we have current issues and on the 4th floor we have some of the older journals
- o Computers and printers the library is the largest computer lab on campus
- \circ Scanners, photocopiers scanners are on the 2nd floor near Reference; photocopiers are on the 2nd (main) floor and on the 4th floor
- Study Rooms on the 3rd and 4th floors near the stairs
- o Media Services 1st floor (lower level); has popular and educational DVDs
- o Restrooms and drinking fountains are on every level

How do I get to the library web page?

You can go to the Regis University website (http://www.regis.edu/library (you may want to save this under Favorites or bookmarks).

Where is the online Pharmacy Library Research Guide (the Pharmacy LibGuide)?

You can find it on the library webpage under Research by Subject or go directly to http://libguides.regis.edu/pharmacy (you may want to save this under Favorites or bookmarks). This guide will link you to the important pharmacy resources including books, journal articles, databases, and library help.

How do I find books?

Use the online Regis book catalog. On the library home page (http://www.regis.edu/library) use the "Library Quick Links" menu on the left side of the page and select "Search Library Catalog." You can bookmark it at http://lumen.regis.edu. The catalog can also be used to link to online books.

If Regis doesn't have the book you want, select "Search Prospector" to search over 20 libraries in the area. Click "Request item" to have the book sent to the Regis Lowell campus. It usually takes about a week for the books to arrive.

How do I find articles and information?

On the library home page (http://www.regis.edu/library) use the "Library Quick Links" menu on the left side of the page and select A-Z databases or go to the pharmacy library guide (http://libguides.regis.edu/pharmacy) and click on the "Databases" tab. *MEDLINE* and Academic Search Premier are great sources for healthcare journals. The Cochrane Library contains systematic reviews for evidence-based practice.

What if you don't have the book or article that I need?

Our Interlibrary loan (ILL) service will contact our library partners to obtain the article. Commonly, it takes only a few days for the PDF file of the full-text article to arrive. Use the Library Quick Links pull-down menu and select "Interlibrary Loan" to login to ILL at https://regis.illiad.oclc.org/illiad/logon.html or go to the pharmacy library guide (http://libguides.regis.edu/pharmacy) and select "Interlibrary Loan" from the "Library Quick Links" box on the left side of the screen.

Books can also be requested through the Prospector catalog. This can be found on the Regis Library Page under "Library Quick Links" or on the pharmacy library guide under "Books." Allow a week for delivery.

Can I access the online books and articles when I am not at the campus?

Yes. Access the databases as you normally would. When you click the database link, you will be prompted for your RegisNET username and password. If you have forgotten your username and password, contact ITS at its@regis.edu or 303-458-4050. Our online books can be found by searching the Regis Library Catalog or searching the databases, Books 24x7, STAT!Ref, AccessPharmacy, Credo Reference, and the Gale Virtual Reference Library.

How can I get help with writing my paper and in AMA style?

Upon request from a Pharmacy faculty member, a librarian will come to the classroom and offer a class on AMA style. Citation style help is also available at the Reference Desk.

When is the library open?

The library hours are listed on the library webpage under "Location and Hours" in the "About the Library" section. During summer and holidays, the hours are reduced. http://www.regis.edu/library.asp?page=about.lochours

<u>Library Hours:</u>

Mon. – Thurs. 7:30 a.m. – midnight Fri. – Sat. 8:00 a.m. – 6:00 p.m. Sunday: 12:30 p.m. – midnight

How can I get research help?

Ask a reference librarian. The reference librarians are happy to help you. Come in person to the Reference Desk or contact us by phone (303-458-4031) or email (<u>library@regis.edu</u>). Our chat service is available 24x7 chat (IM). Receive help 24 hours a day from a real librarian! Link from the "Ask Us" box.

Reference Hours:

Mon. - Thurs. 9:00 a.m. - 10:00 p.m. Friday: 9:00 a.m. - 4:00 p.m. Saturday: 9:00 a.m. - 6:00 p.m. Sunday 12:30 p.m. - 9:00 p.m.

Reference Chat (IM) 7 days/week 24 hours/day