The Regis University Library creates and maintains web pages to support the educational and research needs of the students, faculty, and staff of the Regis community. The links entered on our web pages correspond to our standard subject areas, specialized topics, and course offerings. Each bibliographer shall be responsible for selecting and annotating the web resources in his or her subject area. Other bibliographers or members of the university community may suggest possible additions.

The Web Committee is responsible for making changes and additions to the overall web site. This policy does not address the Regis University Library electronic databases and online journals. These issues could be addressed by the Collections Committee as appropriate.

The following criteria will be used:

1. The resource should fulfill curricular and research needs.

2. The content should be provided by a recognizable authority such as a non-profit agency or a research institution and clearly identified as such.

3. Information should be current and updated as appropriate for that subject area.

4. Resources should be primarily bibliographic or numeric in nature. Meta-sites of links should be selected only if they are annotated and the annotations provide real value.

5. Resources should generally be free of charge. If a fee-based web site is deemed highly appropriate for our users, the bibliographer may link to it and users can choose to purchase continued access if they desire.

6. Web sites should be in English unless an English translation is provided. Exceptions include resources which would support foreign language, international finance, or foreign policy courses. Links to international newspapers are also acceptable.

7. Resources should not be in violation of copyright laws.

8. The design of the web site should enable users to navigate the pages easily and the interface should not be distracting.

Deselection Policy

Just as it is important to maintain the currency of a print collection with careful consideration, it is equally important to ensure that the web resources remain current and consistent with the overall mission of our web pages. Therefore, the Regis University Library will adhere to the following guidelines for deselection. Resources should be removed from the web pages if:

1. The site is no longer being maintained in a timely manner, or it has been obviously abandoned.

2. The web resource no longer fulfills its initial purpose for inclusion on our web pages.

3. The information on the site is no longer reliable.

Annotations

Because our goal in selecting these resources is to provide a value-added service for our users, clear and accurate annotations are crucial. The primary subject bibliographer has the responsibility for creating the annotations for web resources. Annotations might include:

1. The name of the content provider.

2. Special notes regarding access.

3. Pointers to useful parts of the web site (search engine, site index, etc.).

4. Web site strength or special feature.