

Find the Library's website at <http://libguides.regis.edu/library>

### FINDING BOOKS – Click the “Books & More” Tab

#### Search Library Catalog

- ☐ Search by keyword (word), subject heading, author, title, or journal title.
- ☐ Click on the title of the book to connect to the full record for location and status (if it's in the library or checked out).
- ☐ Search Journal Title and click on title to find years of the journal and location at DML.

#### Search Propsector

- ☐ If you can't find the book in the Regis Library catalog, click Search Propsector and search for the book in this combined catalog of over 20 academic and public libraries. Just click on “Request an Item” and it will be sent to Dayton Memorial Library

#### Location of Books

- ☐ Most of the books for check out are on the 3<sup>rd</sup> floor.
- ☐ The medical books are in the *R* call numbers and nursing books are in the *RT* area.
- ☐ Reference books (medical encyclopedias, dictionaries, etc.) are on the 2<sup>nd</sup> floor (the main floor).

### FINDING ARTICLES –

To locate Nursing-related articles go to the Nursing Research Guide

<http://libguides.regis.edu/nursing> or using the library website (see below) click on Subject and Course Research Guides.

Look in the alphabetical list for Nursing, there is also a Nursing Leadership Research Guide that you can access in the drop down list from the main index.

**Once in a Research Guide, click the “Articles/Databases” tab.**

- If you are off campus when you click a database link, you will be prompted for your RegisNET user name and password. Forgot it? Contact ITS at 303-458-4050.

**Academic Search Premier** – (EBSCOhost) Full text articles or summaries from journals in a variety of subject areas including medical science.

**Business Source Premier** – (EBSCOhost) Full text articles or summaries from journals and other sources in management, economics, finance, accounting, and international business.

**CINAHL(Cumulative Index to Nursing & Allied Health)**-- (EBSCOhost) Full text articles or summaries to articles from over 2,000 nursing journals.

**ERIC** – (EBSCOhost) Full text articles or summaries from education journals and documents.

**Gale Virtual Reference Library** – This is a collection of full text reference books such as encyclopedias and dictionaries including the *Gale Encyclopedia of Medicine* and *Gale Encyclopedia of Nursing & Allied Health* are included.

**LexisNexis Academic**– Newspaper articles and legal resources.

#### **FINDING A SPECIFIC JOURNAL ARTICLE (with a citation)-**

- ☐ Click *Locate a Journal* see previous figure.
- ☐ Type journal title and click “Go”
- ☐ Click “Look up Article”
- ☐ Enter volume, issue, first page no and date, if available.
- ☐ If the journal is available on-line from Regis database, there will be an “article” link in the results that will connect you to that journal through a database.
- ☐ The print journals in the library catalog are also listed.

#### **REQUEST MATERIALS (INTERLIBRARY LOAN)**

- ☐ Request interlibrary loans of articles or books using this online service.
- ☐ Use for items not owned by Regis Library.
- ☐ Click Interlibrary Loan tab on main Library page.

#### **REFERENCE HELP**

- ☐ Reference Librarians are available to help you find information and use the databases.
- ☐ Librarians are available to assist you at 303-458-4031 or [library@regis.edu](mailto:library@regis.edu).
- ☐ Click the Ask Us “Chat” link for 24/7 virtual reference service.