

The Regis University Library respects the privacy of all its students, faculty, staff and other patrons. All library records relating to an individual patron's use of the library and its resources are confidential.

Confidentiality extends to information sought or received, and materials consulted, borrowed or acquired, including database search records, internet use histories, reference interviews, circulation records, interlibrary loan records, and other records that personally identify users of library materials, facilities and services. Personally identifiable records are those that include any information that could reasonably be used to identify a user, including a name, address, e-mail address, Social Security number, Regis ID number or username, or birth date.

Except as otherwise noted below, library staff shall not release the name of a person to whom materials are charged, past circulation records (including interlibrary loan and course reserves), personal information contained in circulation patron records, or otherwise identify users of any library services.

Library records may, however, be consulted and used by Regis University Library employees and agents while conducting library operations and may be disclosed pursuant to the requirements of Federal, state and local laws, including law enforcement subpoenas, court orders or search warrants. Library users should be aware that the use of computer terminals and other Regis University information technology resources accessed through library terminals is subject to Responsible Use of University Technology Resources policy (referenced below). Library users should also be aware that the use of internet resources or networked printing may result in the creation of records that are not controlled by the library. This policy is in compliance with:

Regis University

- Responsible Use of University Technology Resources
<https://www.regis.edu/policies/technology-policy>
- FERPA Policy
<https://www.regis.edu/policies/ferpa>

Colorado

- Colorado Constitution (Art. II, §7: Security of person and property – searches – seizures – warrants.)
https://www.sos.state.co.us/pubs/info_center/laws/COConstitution/ColoradoConstitution.pdf
- Privacy of User Records (§24-90-119, Colorado Revised Statutes)
<https://leg.colorado.gov/colorado-revised-statutes>

American Library Association

- Library Bill of Rights
<http://www.ala.org/advocacy/intfreedom/librarybill>
- Intellectual Freedom Principles for Academic Libraries: An Interpretation of the Library Bill of Rights
<https://www.ala.org/acrl/publications/whitepapers/intellectual>
- Policy Concerning Confidentiality of Personally Identifiable Information About Library Users
<http://www.ala.org/advocacy/intfreedom/statementspols/otherpolicies/policyconcerning>
- Code of Ethics
<http://www.ala.org/advocacy/proethics/codeofethics/codeethics>

USA PATRIOT Act

- The USA Patriot Act in the Library
<https://www.ala.org/ala/washoff/WOissues/civilliberties/theusapatriotact/usapatriotact.htm>
- Law Enforcement Inquiries - Key Concepts
<https://www.ala.org/advocacy/privacy/lawenforcement/inquiries>